Exhibit 13

COPY

IN THE UNITED STATES DISTRICT COURT FOR THE EASTERN DISTRICT OF VIRGINIA Alexandria Division

C.A. No. 1:18cv191-TSE-JFA

NORTHSTAR AVIATION, LLC et al.

Plaintiffs/Counterclaim Defendants,

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ALDEN BURT ALBERTO, a/k/a Reno Alberto

Defendant/Counterclaim Plaintiff.

This is the deposition of Mr. Hani Farag taken in the above-entitled cause, before Denise Turcot, No. 264848-2, official court reporter for the Province of Québec, on October 11, 2018, at the offices of Lapointe Rosenstein Marchand Melançon LLP, at 1 Place Ville Marie, Suite 1300, Room Jasmin, in the City of Montréal, Province of Québec.

FILE NO.: 1810111A

DENISETURCOT S.O./OCR 38-11, Place du Commerce, Suite 614 Montréal (Québec) H3E 1T8 514.362.8600 steno@deniseturcot.com

50 would come and see me. Q. And you're referring again to what looks like a couple of documents you've brought with you today, is that right? 5 Yes, sir. 6 Q. What exactly are the documents you're 8 A. Organization charts that - they were 9 not asked for. Q. Okay. As you've brought them, I would 11 like to have copies made of those. A. With pleasure. 12 13 Q. Simon --14 BY MR. RAINVILLE: Were they in the bundle that we had 15 16 earlier? BY THE WITNESS: 17 18 No. No, no, no, because that was not 19 requested in the subpoena. 20 BY MR. RAINVILLE: 21 Okay. I'll be right back. 22 BY THÉ WITNESS: 23 I brought them because I thought it 24 might help.

52 A. Kate Beckley. Q. Okay. And when would this have been generated, do you know? A. It still has Laurie Holcombe's name on it, so that would have been before 2016, 2017. But really, there was no change. Q. And was this something you had asked Ms. Beckley to prepare? A. Anywhere I went, we prepared an 10 organization chart, yes. 11 Q. Okay. So that's standard protocol for 12 you? 13 A. Yes, sir. 14 Q. Okay. Prior to your first meeting 15 with Mr. Alberto at R2 Management, had you ever 16 met him before? 17 A. No, sir. Q. Okay. Was there anyone at R2 18 19 specifically who introduced you to Mr. Alberto? 20 A. No, sir. 21 Q. Okay. Does the chart shown in Exhibit 22 3 accurately describe everyone who reported to 23 you? 24 Α. To me?

Very helpful, thank you. OFF-THE-RECORD DISCUSSION BY MR. STREIT:

BY MR. DEITCH:

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Q. Okay, Mr. Farag, before we went off the record, you had been describing for us the corporate hierarchy at NorthStar Aviation, and you were making reference to a two-page document that you had brought with you. Can 9 you tell us what that document is exactly?

A. Sure. The document is NorthStar 11 Aviation's organization chart, and it's a two-12 pager. The first one basically outlines the 13 corporate headquarters, including what we had 14 in Virginia at the time, Florida.

15 And the second page outlines in very 16 good detail all operations personnel either in 17 Abu Dhabi or in Florida.

Q. Okay, let's mark this as Exhibit 19 number 3.

Okay, Mr. Farag, who generated Exhibit 20 21 3?

A. Oh, it was honestly one of my - I'm 23 not sure if it was Beckley or the one before 24 her, but it's one of my staff.

Q. Okay, Beckley who? Kate Beckley?

A. Absolutely. Now, for example, 2 Ms. Lachner, she's no longer with the company.

Mr. Akour, I honestly don't know, because that was basically consulting basis, so I don't know what happened to him. But Mr. Siraj I believe 5 6 is still there, and Ms. Kate Beckley is still 7 there.

8 Q. And I understand that Exhibit 3 would only reflect the organization as it existed 10 during your time at the company, because

11 obviously you were no longer there? 12

A. Exactly. This is when I was there. 13 Q. Okay. And let's go back to your job 14 responsibilities there at NorthStar; I know we 15 talked a little bit about that earlier.

Was one of your responsibilities 17 making recommendations to Mr. Alberto regarding 18 bonus payments for employees?

19 A. Okay, it's a very good question. One 20 of my responsibilities was coordinating the

21 request for bonuses on behalf of all my 22 colleagues. Finance would prepare HR sort of 23 an Excel spreadsheet. So I went to, for

24 example, the finance guy, and said, "Okay, so 25 we've got a 5% pot, let's say, what do you want

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Q. Yes.

to give employee A, B, C." Okay. And then I 2 would do the same - Terry did his own anyway, as soon as he knew how much, he did his whole 4 list on his own.

I would be the one coordinating that 6 whole process. I would send it to Mr. Alberto 7 with the recommendations of everybody. He 8 would approve by e-mail, send it back. And 9 then it was handed over to Finance because they 10 were responsible, not only just for preparing 11 the spreadsheet, but for making the payments 12 that he had approved.

Q. You mentioned a moment ago the finance 14 guy; would that have been Mr. Ali?

A. Sorry, yes.

16 Q. Okay. And I've seen his name 17 represented in some different ways. To your 18 knowledge, what is his full name?

A. Nrasib Ali is how he was known in the 20 company. I don't know if he has another name, 21 or two, or three; he could. Usually people of 22 the Muslim faith will always start with 23 Mohammed, but I don't know if his first name is 24 Mohammed, they don't say it, but their first 25 name is always Mohammed.

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Q. And was it your understanding he was Muslim? Is that why you mention that? 2

3 A. Yes, absolutely. Like Mr. Dhaheri, 4

etc., etc. It's a Muslim country.

5 Q. And I'm sure it's probably selfevident, but Nrasib Al is an Arab name, is that right? 8

A. Pakistani. Pakistani passport.

Q. Okay, okay. All right. Now, bonus 10 recommendations again, were you responsible for 11 making recommendations for bonuses for people 12 of any specific level within the company 13 hierarchy?

A. Junior staff, and never ever to the 15 senior people that reported to Mr. Alberto 16 directly.

17 Q. Did those people - were they paid any 18 bonuses, to your knowledge?

19 A. Yes, sir.

Q. Who decided the bonuses for those 20 21 people?

22 A. Mr. Alberto.

Q. Okay. Was that purely within his 24 discretion?

A. He was the one that sent back the

approval, and he was the one that would enter because what Finance did on their spreadsheet

is they left, for example, they would put

Nrasib Ali's name, and they would leave it blank. Terry Key's name, and they would leave

it blank. Hani Farag's name, and they would leave it blank. And he would complete that and

send it back with the spreadsheet.

Q. Okay. Do you know if there was anyone 10 there who advised him on bonuses for senior 11 employees? 12

A. No. sir.

13 Q. No, you don't know, or no, there was 14 not?

15 A. No, I don't think anybody there 16 advised him on senior bonuses.

17 Q. Okay. Now, did you have any role at 18 all in the payment of bonuses to Mr. Alberto?

A. The process? Q. Hmm-hmm?

21 A. Not the payment, but the process, yes.

Q. Okay, what was that process?

A. Okay. Very simple. Because His 24 Highness is a royal, okay, we could not get 25 access to him. In fact, I met him perhaps

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three or four times in my whole life, and it was basically at air shows. He would pass by, spend a few hours with us, and that was it. Okay, I have never met His Highness at the

company, ever, okay.

So we were basically told that, the way to deal with the royals, which was

unbeknownst to me, was it's only the CEO that

9 goes to see him. Okay.

10 Mr. Dhaheri also was working with him. 11 In all fairness, I cannot describe what kind of 12 responsibilities, but he used to travel with

13 him, he used to do all sorts of odd jobs for

14 him, pick this up, get this done, go to that 15 ministry, etc., etc., for any one of his

16 companies. Mr. Dhaheri really was just, you 17 know, his administration assistant, okay, for

18 an awful lot of stuff. And because he knew the

19 infrastructure, and because he had the

20 connections, he was able to facilitate an awful 21 lot of stuff. Not just for NorthStar, but also

22 for His Highness's other companies, at least

23 that's what Mr. Dhaheri was telling us.

24 Because, I repeat, you know, we never discussed 25 it.

So, when it came time to the bonuses, 2 and I was obviously still a consultant, quite 3 frankly, the CEO in my world, in my book, is authorized to provide the bonuses to all his 5 staff. He's chief executive, okay.

6 For his own was the issue that, you 7 know, we fixed basically. So I drew on my 8 expertise, quite frankly, with something that 9 we had done here in Montreal at my previous 10 employers, and in Switzerland, and basically 11 introduced a form that would list what the

12 executive had presently, and what any changes, 13 or in other words, present and proposed, and 14 that we relied on him to get the signature from 15 His Highness because we had no communication 16 with His Highness.

17 So, the process basically was mine, 18 and the confirmation was always with his 19 signature. So I don't know which --

Q. And you're referring again to some 21 documents that you've brought along with you. 22 Let's do this this way. Start with yours. I 23 have some things here as well, but let's go 24 ahead and mark that document as Exhibit number

25 4.

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A. May I ask which one, because there's 2 like a lot of them.

Q. Now are these documents we've already copied, or is this --

A. Yes, yes. Q. Okay.

5 6 7 A. You have all of them. These are the ones that look like this.

Q. Well, you were just - I want to make 10 sure whatever you are making reference to we 11 get marked as an exhibit. What were you making 12 reference to there?

A. Okay, any one of these forms with the 13 14 title "Present and Proposed."

Q. Okay. Let me just find that.

15 BY MR. DEITCH: 16

17 Kevin, if I can suggest, there was a 18 packet, because these have been stapled and the 19 copies we have, that you just mark that packet 20 collectively as one exhibit?

BY MR. STREIT:

21 22 That makes good sense. All right.

23 A. I will staple it, and this will be

24 just one packet.

Q. All right, this will be Exhibit 4

1 then. 2

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A. Good idea.

3 Q. All right, Mr. Farag, you were just 4 referring to a packet of documents that you brought along this morning, and it's been marked as Exhibit number 4. Would you please identify for us what is included in Exhibit number 4?

A. Okay. It's various forms describing 10 changes to the compensation, or any payouts 11 that were requested, and confirmed by

12 Mr. Alberto's signature.

Q. Okay. And you, I believe, testified 14 that these forms are something you've generated 15 based on your previous experience in the human 16 resources realm?

17 A. Correct.

18 Q. Okay. Let's see. Did there ever come 19 a time during your work at NorthStar when 20 Mr. Alberto told you that he was not going to 21 continue signing forms such as those shown in 22 Exhibit number 4?

A. Yes, sir. 23

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Q. When was that?

25 It was around October 2016.

Q. And what was the context of that

conversation? How did that come up? A. He called me, and I said, "Do you want me to prepare these year-end bonuses," etc., etc., which I usually would ask him, because he dictated also the timing of when he wanted to do anything. And he said, "By the way, I've decided that I'm not signing the forms that you 9 asked me to sign anymore." And I said, "Why is 10 that?" And the answer was, "Mr. Ali told me 11 that they were not necessary, and it was just

12 something that you basically requested."
13 I said, "I vehemently apologize, and, 14 you know, sort of push back here, these are not 15 forms that I just requested; these are forms 16 that we've been applying as the process for you 17 to get all your payments done and get the 18 approvals required, etc., etc., for the past 19 three years plus." Okay.

And furthermore, they were discussed 21 with the auditors every year, because the 22 auditors would come in, they would sit down 23 with the Finance department for two, three 24 weeks, whatever, and then Mr. Ali would bring 25 the auditor to my office to describe the

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regarding Hillary Holcombe's qualifications for 2 the job?

A. No.

4 Q. Where was Hillary Holcombe assigned to work during her time with NorthStar?

A. The US office.

6 Q. Okay. And is that the same office 8 where Mr. Alberto worked?

9 A. Yes, sir.

10 Q. Did you ever have occasion to visit 11 NorthStar's office in Virginia?

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A. Yes, sir. Q. When did you visit that office? 13

A. It was not a regular visit. I went to 14 15 that office twice when it was on Connecticut 16 Avenue, and three to four times when it was in 17 Tysons Corner. Before meetings, after 18 meetings, etc., etc.

Q. Okay. So, in total, you may have 20 visited that office five or six times?

21 A. Five or six times, in total.

22 Q. Do you recall any particular dates

23 visiting that office?

A. The only date I distinctly remember is 25 when our medical insurance was coming to be

1 that office and did not see her?

A. No. I once asked - Mr. Alberto and I met in the conference room, this was like a shared office in Tysons Corner; I don't know if vou're familiar with it. And I said, "I'm just going to go say hi to Ms. Holcombe," and he said, "no, no, I gave her the day off." So I said okay.

Q. Do you happen to know where she lived 10 during her employment at NorthStar?

A. Yes, New York, although when she was 12 in Virginia, it's a guess, you know. The 13 rumour was that she may be staying with her 14 aunt; we're not sure. I'm not sure.

Q. Was NorthStar giving her any kind of 16 allowance for travel from New York to Virginia?

A. The Finance Department would be better 17

18 placed to answer that.

Q. But it was NorthStar's understanding 20 that she was going to live in New York but work 21 in the Virginia office, is that what --22

A. No, sir, it's not my understanding.

Q. Okay, what was your understanding? A. My understanding is that you're going 25 to work where - you're going to relocate to

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Virginia. And in fact, that was one of the questions that I had for her, or I made a

comment to her at the Trump Hotel, and she said that "we'll see." Okay.

Q. Do you know whether she ever relocated to Virginia?

A. No idea. Remember, this was at the tail end of 2016, right, so it was after the discussion about I'm not signing any more 10 papers, etc., etc., so it became a bit more of 11 a void relationship between Mr. Alberto and I.

Q. Was Ms. Holcombe one of the persons 13 for whom you provided bonus recommendations?

A. No, sir, never.

15 Q. Did you ever have any input on whether 16 Ms. Holcombe should be paid a bonus?

A. Absolutely not. He considered the 18 assistant position to be one of those five or 19 six senior positions, regardless of the duties,

20 okay, so he managed that 100%.

Q. "He," again, being Mr. Alberto?

A. That's correct.

23 Q. To your knowledge, was Ms. Holcombe, 24 Hillary Holcombe, paid a bonus during her time 25 as an independent contractor?

1 renewed, the company's medical insurance, and 2 I met the broker with the AETNA staff at that

3 office. So I would have - I don't know when the policy was coming for renewal, but that was

the only time I saw her at that office. 6 Q. So, you say you visited the offices,

that office, maybe five or six times?

A. Correct.

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9 Q. But you only saw Ms. Holcombe there 10 one time?

11 A. Yes, sir.

12 Q. All right. 13

A. In fairness, the first two times was 14 his previous assistant, okay, who retired. So, 15 I would say that Tysons Corner office four 16 times, and I would say I saw her there once.

Q. Okay. Now, on the two occasions you 17 18 visited Laurie Holcombe was Mr. Alberto's 19 assistant. Did you see Laurie Holcombe at the 20 office the times you visited?

A. No, sir. Or the previous assistant by 22 the name of Susan something or other. It was 23 guite an elderly lady.

Q. Did you get any information on where 25 Hillary Holcombe was on the times you visited

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A. Yes, sir.

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Q. In your experience in human resources, is it normal to pay an independent contractor a bonus?

BY MR. DEITCH:

Objection to form.

BY THE WITNESS:

8 In my experience, it's not normal to pay a bonus to someone who has been in the 10 company for two to three months, regardless of 11 level, let alone an administrative assistant.

12 BY MR. STREIT:

13 Q. Okay. Over the years, in your work 14 experience with various companies, have you 15 ever had occasion to deal with independent 16 contractors in any fashion?

17 A. Sure, but at much more senior levels.

18 Q. At more senior levels. Did any of

19 those individuals get paid bonuses?

A. I'd be hard-pressed to say yes or no. 21 I honestly cannot answer that because the 22 independent contractors were always managed by 23 a different department that hired them. The HR 24 function, either in Montreal in Bombardier, or 25 Jet Aviation, ran the full time, the

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Q. Okay. Did you ever mention to Mr. Alberto that you thought it unusual for Ms. Holcombe to be receiving a bonus?

 I had a discussion with him about the first time when he put the amount of money on 67 paper.

Q. Okay, tell me about that discussion.

A. It was not long. It was basically 9 that, you know, this is very unusual for that 10 level, etc., etc., and it was his decision.

Q. Was that all he had to say about that?

12 A. Yes. Well, that was the gist of it. 13 I honestly don't remember the exact wording, 14 but bottom line was it's not your business.

Q. Okay. How did the bonus that

16 Ms. Holcombe was paid on or about November 27, 17 2016 compare to bonuses paid to other NorthStar

18 personnel of equivalent rank?

A. Remember, now you're talking November 20 2016, I was basically stepped aside from the 21 whole bonus discussions. This would be a 22 better question for the Finance people.

Q. Okay. During the time that you and 24 Ms. Holcombe, Hillary Holcombe, both worked at 25 NorthStar, did you form an opinion regarding

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independent contractors were hired by the department. Like, the IT, the head of IT would hire his consultant; the head of Finance would hire his consultant; you understand? And that 5 was managed.

6 Q. In your experience, you say - well, I believe you testified that you found it unusual 8 for Ms. Holcombe to receive a bonus payment 9 when she had only been at the company for a 10 couple of months?

11 A. Absolutely. No question. And her 12 level.

Q. In your previous experience, do you 14 recall what the shortest tenure was of anyone 15 ever receiving a bonus?

A. In my humble opinion - and it's an 17 opinion - it would not be before a year.

18 Proven performance, outstanding performance, 19 etc. That's all.

Q. Do you know if NorthStar paid bonuses 21 to any other independent contractors during 22 your time at the company? 23 A. No, sir.

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Q. No, you don't know, or --

25 A. No, I don't know. the quality of her work?

 Å. The departments that dealt with her, whether it was Finance mainly, Operations partly, and my HR coordinator, did not have a 5 very high opinion of her. 6

Q. They expressed that view to you?

A. It was generally known in the building in Abu Dhabi, in the office.

Q. Did you have occasion to evaluate her

10 work product yourself?
11 A. Well, I attended the meeting at the 12 Trump Tower that he had invited us, Mr. Alberto 13 had invited Mr. Key, myself, and I think 14 Mr. Becka too, where she presented a potential 15 future, so the marketing campaign. And I 16 remember at the end of the meeting, I asked a 17 simple question, again, due to my gray hair 18 experienced background, I just said, well, you 19 know, when you're going to put a proposal 20 together, it would be nice if we just saw how 21 much it could cost, because it's nice to dream 22 marketing-wise, but you need to give us just an 23 idea about what it would cost.

And Mr. Alberto was pretty direct. He 25 responded to the question, that this was

preliminary, and they were working on it, da da di da da da, etc., etc.; in other words, I don't want to discuss it.

So, I was not very impressed with the presentation, to be honest. Neither was Terry, because Terry and I were at a different hotel, so, you know, when we walked that night, 8 basically, that's all.

Aside from that, the Finance 10 department will give you much, much more 11 focused feedback about her abilities or 12 inabilities to prepare very simple expense 13 reports, or whatever. This is not really my -14 I never had anything to do with her.

Q. Had you ever attended presentations 16 similar to that one before?

17 A. My whole life, sir. In Bombardier, 20 18 years, and in Jet Aviation, and General 19 Dynamics, three and a half years. 20

Q. So you were comparing, or tell me --

21 Apples to apples.

22 Q. Okay, when you sat through that 23 presentation presented by Ms. Holcombe, you 24 were comparing it to similar presentations you 25 had been at?

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versus Europe versus the Middle East, the executives' behaviour around any employee is extremely, how can I put it, delicate,

basically, so, you know, there are boundaries

5 in the United States, etc.

And with my responsibilities in 7 Bombardier, I was responsible for the Lear Jet 8 facility in Wichita; I was responsible for the 9 flagship facility in Dallas; and the flight 10 department in Harper (ph.); so I knew a little 11 bit about, you know, potential, you know,

12 unfortunate, let's say, situations when it came

13 to things like this.

Terry was way ahead of me. He was 15 very - not unhappy, that's not the word, but he 16 was very surprised at some of the reactions and 17 some of the relationship, I guess, or the, you 18 know, what we thought would be a public 19 relationship, that's all. There was nothing 20 specific to point to, but the overall 21 appearance was not very good.

Q. So, when you say "overall appearance," 23 did you have the opinion that there might be an

24 improper relationship of some kind?

A. Maybe, I would say.

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A. In my opinion, yes.

Q. And I believe you just mentioned that 34 you, Mr. Key, and possibly Mr. Becka were staying at a different hotel?

Yes, sir.

Q. Where were you staying?

5 6 7 A. We always stayed at the - I think it's Marriott, right across from the White House, 9 you walk and then you turn right. It's pretty 10 reasonable.

Q. And where were Mr. Alberto and 12 Ms. Holcombe staying, do you know?

A. Mr. Alberto and Ms. Holcombe were 14 staying at the Trump Hotel right beside the 15 White House. And I'm not certain if her aunt 16 was also staying there. Don't know. Because 17 her aunt lived in DC, so --

Q. Okay. Did anyone at NorthStar ever 19 express to you any concerns regarding the 20 nature of Ms. Holcombe's relationship with 21 Mr. Alberto?

A. We discussed it, Terry and I, on 23 frequent occasions.

24 Q. And what did those discussions entail? 25

Very simple, in the United States

121 Q. Okay. And was there anything specific 2 that caused you to have that impression?

3 A. Specific, it was just a series of 4 things. One, the level of competence, or incompetence that I kept hearing from the other departments that deal with her.

Two, the fact that Mr. Alberto

travelled with her everywhere.

8 9 Three, the fact that the Operations 10 personnel, for example, that went to the 11 Australian air show, indicated that they had 12 come to the show, Mr. Alberto and Ms. Holcombe, 13 for about a day and a half, less than two days, 14 which is fine, there's nothing wrong with that. 15 It's a five-day or seven-day show, I have never 16 been.

17 But then I heard from the Finance 18 department that the expenses submitted were 19 like three times the time, okay? 20

So, it was just a series of things, 21 but nothing that I can say specific.

Q. And did you ever hear of any specific 23 observations from anyone else within the 24 company?

A. Like I said, Mr. Key and I, he was

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1 number two in the company, and I was number three; we discussed it at length. It was a bit of a joke in the corporate office, to be 4 honest. Okay, it was a bit of a joke, that if you were not, excuse me, but blonde and pretty, you know, you couldn't get a decent bonus, etc.

7 But I never really listened to any of that. I 8 was more concerned about the potential 9 litigation.

10 Q. How old was Hillary Holcombe at this 11 time, do you know?

A. My guess, low 30s, high 20s, I really 13 don't know.

Q. Okay. About how old was Mr. Alberto 15 at this time, do you know?

A. I think he's about five years younger 17 than I am, maybe - yes, I think he's five years 18 younger than I am. So I would guess 58, 57 19 right now.

20 Q. Okay. Did you ever discuss these 21 concerns you had regarding the relationship 22 with Mr. Alberto?

A. Terry opened the subject with him when 24 we were walking back from the restaurant in 25 Washington, either the same day of the

Q. Okay. And was purchasing a policy of this kind something within your responsibility

and authority at NorthStar?

A. Yes, sir. All non-aviation directly related policies were mine. Okay, so, the building policy, the fire policy, the whatever, okay, the medical policy, etc., etc. Anything that had to do with the aircraft, the

9 warranties, the parts, etc., etc., were all 10 Terry. But we dealt with the same broker.

> Q. Who was the broker? A. Mr. Mike Hanuschak.

13 Q. Why did you decide to purchase the 14 insurance policy shown in Exhibit 9?

A. Because of a potential liability that 15 16 the company would be facing.

17 Q. What kind of potential liability? A. Well, she could file a suit, if there 18 19 was something going on, she could file a case 20 against the company.

Q. "She" being? 21 22

A. She being Holcombe.

23 Q. Hillary Holcombe?

24 A. Yes. Or Alexa, whatever. And it 25 could cost the company hundreds of thousands of

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presentation or the day after, and he basically just, you know, listened and didn't say 3 anything.

Q. So you made no comment at all?

5 A. No, I made no comment, but I took 6 action.

Q. Next one.

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A. Thanks.

Q. What are we up to, 9? All right, 10 Mr. Farag, I'm showing you a document that's 11 been marked for identification as Exhibit 12 number 9.

13 A. Yes, sir.

14 Q. Have you ever seen Exhibit 9?

A. Yes, sir.

Q. What do you recognize Exhibit 9 to be? 16

A. It's a policy, an insurance policy 17 18 that I purchased called the Employment 19 Practices Liability Policy.

Q. Okay. And you say you purchased; do 21 you mean --

A. The company purchased. Sorry. Q. But I take it from your answer that 24 this was your idea?

A. Yes, sir.

dollars.

Did you have any particular reason to think that that might be a real possibility?

BY MR. DEITCH:

Objection to form. BY THE WITNESS:

6 Not A rticular reason. As I said, it was the total of everything we were seeing. First of all, the competence of the individual, 10 her very high salary for the position, okay, to 11 travel everywhere, everywhere together, etc., 12 etc., I just would not take a chance.

13 And the cost of the policy was minimum 14 compared to mitigating the potential risk. It 15 was \$5,000. So, Terry and I discussed and I 16 actually told him, you know, that's the only 17 thing we can do, quite frankly, and he thought 18 it was a good idea.

BY MR. STREIT:

Q. Did you tell Mr. Alberto that you were 21 going to have this policy taken out?

A. No, sir. In fairness, sorry, this 23 also covered any other potential in the United 24 States. It was not specific. I mean, that was 25 what drove me to do it, but if I had a case in

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Florida, it would be the same. Same policy would cover it.

3 Q. Got it. Did you ever have any 4 discussions with Ms. Holcombe regarding your 5 concerns?

A. Absolutely not.

7 Q. Did you ever talk to Ms. Holcombe at all after your initial introduction with her?

A. She came to the Abu Dhabi office with 10 him a couple of times. Hello, hello. That's 11 about it.

Q. Okay. How often did you she visit the 13 Abu Dhabi office?

14 A. Whenever he visited, she was with him. 15

Q. How often was that?

A. I couldn't tell you exactly, but my -

17 two to three times a year, perhaps.

Q. Okay. And whenever she came to visit 19 the Abu Dhabi office with Mr. Alberto, do you 20 happen to know what her hotel arrangements 21 were, where she staved?

A. No, they switched hotels because he's 23 very picky about his hotels, Mr. Alberto, and 24 they stayed at the Ritz one time, they stayed 25 at another hotel that was owned in part by His

Dhabi?

A. When they came to the office, the way it would work is Mr. Alberto would have meetings with Mr. Ali, Mr. Key, would pass by and see me, okay? In the meantime, she would

be upstairs saying hello to the junior staff, etc., etc., and that was the end of it.

8 Mr. Alberto did not have meetings with the whole staff. He relied on me to do that. 10 So I kept the headquarters staff informed of 11 what our initiatives were, where we were, etc., 12 etc., because these people depended on that job 13 for their own livelihood, to be honest.

So, the communication, Mr. Alberto was 15 very good at communicating one to one, but he 16 was - talking to the team was not his modus

17 operandi.

18 While he was doing that, she would be 19 running around, you know, dealing with paper 20 work, etc., with Finance; I have no idea. All 21 I know is when she was in the corporate office, 22 it was rare, when they came anyway. And even 23 when he went to a meeting, she would accompany 24 him most of the time. That's all. 25

Q. And what was her function on those

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1 Highness another time, etc. It didn't really 2 make a difference because Abu Dhabi is small 3 enough, and the driver that was basically dedicated to them would just pick them up from anywhere and bring them to office. It didn't

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Q. Who was that driver?

8 A. A gentleman by the name of Nasir; I don't know his last name. An Indian national. 10 I think.

Q. Okay. And do you know if Mr. Alberto 12 and Ms. Holcombe generally stayed at the same 13 hotel?

A. Yes, they did, absolutely. And when 15 her aunt was also his assistant, they stayed at 16 the same hotel.

17 Q. So, if Laurie came to Abu Dhabi with 18 Mr. Alberto, then she --

19

A. Exactly.
Q. Got it. Okay. 20

21 A. Which is normal.

Q. Are you aware of any occasions when 23 Ms. Holcombe travelled to Abu Dhabi with

24 Mr. Alberto where they did not spend time 25 actually working at the office there in Abu

occasions? Did she take notes?

A. Very good question; I have no answer 2 3 for that, sir. Don't know.

4 Q. So you're unaware of any work function she filled? 6

A. No, sir. Doesn't mean she wasn't doing it, okay, but I have not even seen her take minutes when we were having meetings.

Q. Okay. And normally in your role as 10 the head of Human Resources, would you know 11 what an employee's functions was at a meeting 12 like that?

BY MR. DEITCH:

Objection to form.

BY THE WITNESS:

16 The assistant, including her aunt, 17 would take all the minutes of the meeting. But 18 I repeat, her aunt was a very, very experienced 19 executive assistant. This young lady had, in 20 my opinion, you know, very little experience in 21 administrative assistant. That's all.
22 BY MR. STREIT:

23 Q. Did Mr. Alberto allow her any time off 24 when they were in the United Arab Emirates, 25 just to, you know, sightsee, shop, anything

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like that?

A. As the drivers, I'm not sure how relevant, but anyway, as the drivers were under my responsibility, through the supervisor of 5 support services, you know, the next morning, 6 I would say I was going somewhere, or one of 7 the other senior guys was going somewhere, and 8 we needed a driver, because parking over there 9 is just a nightmare.

10 So they drive you, they wait for you, 11 and they bring you back. And she said, "Nasir 12 is still in Dubai." And my answer was, 13 "Christ, what the hell is he doing in Dubai?" 14 And she said, "Well, Reno and his assistant 15 flew in to Dubai instead of flying into Abu 16 Dhabi." That could very well happen, depending

17 on flight times, availability, etc.

When Nasir came back, I said, "What 19 the heck took you to two days to drive them to 20 Dubai to fly out?" He says, "Well, I wasn't 21 doing that, I was driving them around from a 22 couple of shopping places to a couple of 23 shopping places," and to my surprise, he said, 24 "and her mom came to visit Dubai at the same 25 time." I said okay, fair enough.

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Q. Late summer 2017?

A. Well, she was hired in 2017, right, full time, so it would be late summer of 2017. 4

Q. Okay.

Something like that. Wait a minute. It would be earlier than that because I was still employed, and I left in May 2017, so it had to be earlier than that. Sorry.

 Q. And actually that's an excellent 10 segue. Did there come a time when NorthStar

11 began laying off personnel? 12

Yes, sir.

Q. When was that?

14 A. Well, when the Egyptian initiative 15 fell through, he basically directed us to start 16 laying off staff.

Q. Mr. Alberto did?

18 A. Yes, which was quite frankly the right 19 thing to do, you know, we had to shed some of 20 the expenses, and so we started doing that 21 process, and we were still continuing to push 22 through other channels the Egyptian initiative.

Once we could not get access anymore 24 to the military because we were no longer

25 getting invitations to show up, that was it, he

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I mean, the poor guy was - this is a 2 very low-level employee, so I did not involve him into anything obviously. You're talking about 3000 dirhams a month, which is about 700 5 bucks. And I just said, "That's interesting." That's it.

You said "she," you were referring to

Hillary Holcombe's mother?

8 A. That's right. Apparently travelled to 10 Dubai, and he took them around for shopping, 11 which is, you know, maybe she was going 12 somewhere, maybe, you know, she was in transit, 13 maybe, maybe, maybe, I have no idea.

Do you know if she paid for her own 14

15 travel?

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A. Who "she," the mother?

Q. Now it's my turn; yes, the mother.

A. The mother, I would assume so. I 19 would assume so. I don't think the company 20 ever paid for family member travel. No way.

Q. And do you recall about when that was,

22 this shopping trip in Dubai?

A. It would be after her employment, 24 obviously, sometime late summer, but I couldn't 25 tell you, honestly, the specific month.

1 basically informed me, on the phone, "By the 2 way, I will not be able to you keep you." That was my termination speech.

And I said, "Interesting. I'm going to be in the office in DC in a couple of days, maybe we should discuss it." Okay.

And again, to be crystal clear, late 8 the year before, I had already told him that my 9 wife and I were going to come back to Montreal 10 around mid to end of 2017. So he basically 11 superceded all that.

12 Q. And when was that conversation with 13 him?

14 A. I believe March 2017, around there. 15 January, February, you know. First quarter, I 16 would sav.

17 Q. Okay. Now, other than yourself, do 18 you know of any other individuals of the

19 company who were let go?

Α. Yes, sir.

Q. Who else?

22 A. Some of the staff - I did the 23 terminations myself. Some of the staff in 24 Operations were let go. That was mainly the

25 department impacted, but that was the bulk of

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the staff, to be fair.

1 was Mr. Becka.

Q. Lyle Becka?

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2 Do you know any of those persons by 3 name?

A. I couldn't tell you, honestly. George was one of them. If I see the names, I might recognize, if you don't mind. One second.

Q. Sure. Are you looking to refer to

something already marked?

A. Yes, because they don't work for me. 10 Yes, Exhibit 3. I sat through some of those 11 terminations. George Soter was one of them. 12 There was three or four of them anyway. Rick 13 Morris had resigned. They were not my 14 employees, I really don't remember, but I did 15 sit through because the HR coordinator, who was 16 going to basically be the only HR person left, 17 had no idea about how to handle any of this. 18 So I said, "You come with me, and you will see 19 the first two or three, there's a process here, 20 etc.," and that was it.

Q. So the individuals who were let go, to 22 the best of your recollection, are they all 23 shown on the chart in Exhibit number 3?

A. Well, that chart is two years old, 25 right. The more senior ones that were let go

bonus in 2017?

A. Yes, I was anticipating being part of the senior management that would have received something once the first part of the performance bond was paid.

Q. And did you in fact receive that

bonus? 8

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A. No, sir.

Q. Do you know why you did not?

9 10 A. It's impossible to answer that 11 question straightforward. I can tell you that 12 I asked him about it. When I went to 13 Washington two days later, we met and I said, 14 "One, this is no way to tell an executive 15 that's been working with you for any length of 16 time that his employment's coming to an end." 17 I said, "Two, I had dinner with Terry last 18 night, he was aware of it before I was aware of 19 it. That's not acceptable." He apologized, 20 and I accepted his apology. Okay. Call it 21 inexperience, whatever. I said, "That's fine, 22 just don't do that again. This is just not 23 right. You talk to the employee, and then 24 after that, you can inform his colleagues. You

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A. Lyle Becka. And Mr. Adam Gunn. Okay. 4 There was - I think Mr. Jett resigned. I was 5 terminated, which was - that's it. There was no change to the Finance department. In fact, 7 initially they told Mr. Agha that he was 8 leaving. And then when I came back from the

9 hangar, things had changed. He was then told 10 he was going to stay, and I said, "Good for

11 you, you want to stick around, you stick

12 around." I mean, I've known him for 40 years, 13 right?

And then two months later, they 14 15 changed their mind again, and got rid of him. 16 But I repeat, you know, the terminations of 17 some staff had to be done due to cost control. 18 You can argue with the selection of staff, you 19 can argue with the level of staff, you can 20 argue with the timing of the terminations, but, 21 you know, do I agree as an executive and a 22 business person that, you know, where there are 23 no contracts, we've got to reduce staff,

24 absolutely. Q. Were you anticipating receiving a dinner with Terry, and something comes up that evening before, and all of a sudden I realize that he's fully aware of my situation. Crap." Okay, that's all.

25 do not tell his colleagues, and then I'm having

So he apologized, and I said fine. Then I asked him, I said, "Listen, I was planning to leave at the end of the summer anyway, after the performance bond; the first part of the performance bond is coming. You 10 know that and I know that." And he said, "No, 11 you know, there's not going to be anything for 12 you when the performance bond," and I said 13 that's fine. I did not even argue.

You know, honestly, by that time, I 15 was just aching to go. That would have been 16 May, it was my last day, so that would have 17 been, again, two, three months earlier.

Q. And again, just to clear up the 19 pronouns, when you say "he apologized," you're 20 referring to Mr. Alberto?

A. Mr. Alberto, he did, in his office, to 21 22 be fair.

23 Q. Okay. So when was your last day 24 working at NorthStar?

A. Officially July, but because the

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Q. Okay. Were you aware that Ms. Holcombe was responsible for work relating to the company's website?

A. Yes.

5 Q. And were you aware that she was responsible for issues, other issues relating to media?

A. No. No. And by the way, I called 9 Mr. Alberto to question the title of Chief 10 Marketing Officer, because, again, in my 11 industry experience, if you're going to have 12 somebody called that, it's 25 years of 13 experience and more. And he had already 14 promised the title, and there was nothing we 15 could do, to Ms. Holcombe.

16 Q. So, when you say "there's nothing we 17 can do," did you communicate to the sheik any

18 of these complaints?

A. Absolutely not. I repeat, we were not 20 authorized to talk to the sheik about anything. 21 The only two people, I'll go back through it 22 again if you want, on the org chart that 23 communicated with His Highness were Mr. Alberto 24 and Mr. Dhaheri, okay. Mr. Key, Mr. Ali, and 25 Mr. Farag - I mean, I can't comment for Ali

1 just giving you that as an example. When we were in Cairo and we walk into the suite,

right, and they're having lunch in the same plate, literally, and sharing their meal, sure,

it could be very innocent, very, you know, etc., etc. It just didn't look right. That's

all.

8 I'm not familiar, but you will see it 9 in the Affidavit, I'm not familiar with the 10 cartoon Tinkerbell, but that's the nickname 11 that Terry gave her, whatever that means. It 12 didn't sound very complimentary, let me put it 13 to you that way.

14 Q. And when was the first time you heard 15 Mr. Key speak about Ms. Holcombe using that

16 nickname?

A. My god, it wasn't - using the 18 nickname, it would have been about three, four 19 months after she arrived. But his first 20 complaint about her was literally a couple of 21 weeks after she arrived.

Q. And what was that complaint?

A. He got very upset because he wrote to 24 her and he needed some stuff, and there was 25 zero response. So he called Mr. Alberto, and

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because of the finance side, but Mr. Key and I would probably only see the sheik, I certainly 3 only saw the sheik at the air shows.

Q. If I understand your testimony correctly, there was a point in time when you developed a concern that the company would be exposed to liability because of what you believed was a relationship between Mr. Alberto

9 and Ms. Holcombe?

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A. A potential relationship, first of 11 all. And second of all, it wasn't just myself.

12 It was Terry Key and myself.

13 Q. And when you say "a potential 14 relationship," is that because, do I understand 15 correctly, you never observed any conduct that 16 led you to conclude conclusively that there was 17 such a relationship?

A. Well, the key word in what you just 19 said, with respect, is conclusively. Okay? 20 For example, we're in Cairo, okay, and I know 21 very well that my boss at the time does not 22 like to leave the hotel because of security 23 matters, etc., etc., and she decides, the young 24 lady decides she was going to go shopping;

25 Mr. Alberto decided to join us. Okay? I'm

basically told him that, you know, as a Vicepresident of this company, when I write to your assistant, I expect her to respond. And

Mr. Key can testify to that if you care to ask 5

him. That's all.

Q. Okay, if you look at paragraph 24 of the Affidavit, which I believe is Exhibit 15. Okay, so in paragraph 24, you've listed some observations about what you refer to as the 10 working relationship between Alberto and 11 Holcombe. 12

A. Yes.

13 Q. Okay, if you look at C, do you see 14 that in - you say:

"In November 2016, Terry Key, Alberto, Holcombe and I travelled to Washington,

DC to attend a corporate

meeting. A. Hmm-hmm.

Q. Yes, you see that?

22 A. Yes.

Q. Okay, you made a sound rather than a 23 24 word, that's why I was correcting you.

Yes. Yes. Sorry.

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Q. That's not accurate, correct? That should have been October 2016?

3 A. Whatever. I mean, when was AUSA? It 3 4 was a day or two before, and I said that to Mr. Streit. So we would have to go back and check when the show was. We only went to 7 Washington because of the show. If the show 8 was in October, it would have been a day or two 9 before. If the show was in November, it would 10 have been a day or two before. So, yep, I 11 could stand corrected here, instead of 12 November, it could be October.

Q. Okay, earlier in your testimony, you 14 said that you in October 2016, you went to the 15 AUSA show?

A. It depends when the AUSA was. I'm not 17 an encyclopaedia, Mr. David, okay. If AUSA was 18 in October, it would have been a couple of days 19 before. If AUSA was in November, it would have 20 been a couple of days before. If you want to 21 check the internet, we can find out when AUSA 22 was in Washington, DC in 2016 in a minute.

Q. Was it not important to you to be 24 accurate when you signed this Affidavit?

25 A. I mean, no, it was, but the difference Q. What did they say to you?

They basically said that, you know, and Alexa, as she calls herself, had come to the show for about a day and a half over two days, that's it, and then left, and they never 6 saw them again. 7

Q. The AUSA show is very large, isn't it?

8 A. No, no, this is not AUSA, this is 9 Australia.

10 Q. Oh, excuse me. Was this a large 11 convention?

A. I've never been. I couldn't answer.

13 Q. Okay. So do you know whether 14 Mr. Alberto and Ms. Holcombe could have been 15 there and those Operations staff simply did not 16 know whether they were there?

17 A. I seriously doubt that, but the answer 18 is no, okay. The answer is no, I don't know, 19 but I seriously doubt that. Because usually 20 when you go to an air show, I don't know if 21 you've ever been, you have a tendency - you 22 have to stay in your booth because clients, or 23 potential clients, are passing by and - so you 24 don't go walk around unless you're backed up,

25 etc., etc.

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1 between an October and a November 2016, it 2 would have been probably better to just put in 3 the bottom three months of 2016, or in the 4 bottom quarter. That would be more accurate.

5 Q. Do you know where the information came 6 from that appears in this Affidavit that this

travel was in November 2016? No, it's just myself.

8 Q. Okay, and then in paragraph 24 d., 10 that refers to the meeting in Australia that 11 you testified about earlier, correct?

A. Yes, correct.

Q. Who was the Operations staff? You say 14 you were advised by the Operations staff about 15 certain information. What Operations staff 16 gave you that information?

A. Minimum would be James Jett, and Dave 17 18 Williams. Minimum. I don't recall if Lyle had 19 gone with them or not, to be honest, but 20 certainly James Jett and David Williams.

Q. And when and how did they inform you 21 22 of this information?

A. Oh, could have been a couple of weeks 24 after, two, three weeks after, I honestly don't 25 recall.

Q. Well, who was manning the booth at the 2 convention?

3 A. I would assume it's James Jett and 4 David Williams, and potentially Lyle if he was there, I don't know.

Q. Okay, so Mr. Alberto and Ms. Holcombe

would not have been staffing the booth?

8 A. Yeah, but he was always at the booth 9 when we were at AUSA, for example, he either 10 sat upstairs in the conference room, etc., and 11 whenever people came, suppliers and clients, or 12 potential clients, he met with them.

13 Q. Do you know what day Mr. Alberto left

14 the convention?

A. No.

16 Q. And do you know who he travelled with?

A. Herself.

18 Q. Excuse me?

> Ms. Holcombe. Α.

19 20 Q. Do you know if he left on the same day

21 as any of the other people who travelled there? 22 A. No idea. You'll get a better feel for 23 that probably from the Finance department 24 because they saw his expense report when it 25 came in.

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Q. Okay. So did the Finance department reject his expense report?

A. No idea. When a CEO tells you that 4 he's gone here for business meetings, etc., 5 etc., it's pretty hard for a lower level, you 6 know, controller to question. And I can assure you that the financial controller questioned on a few occasions. He went to his boss and he 9 asked him to either approve, or sign, or get 10 clarification because he wasn't going to do it.

Q. And what's the basis for what you just 12 described about the financial controller, which 13 I assume is referring to Mr. Agha?

14 A. That's right.

Q. So what's your basis for, you just 15 16 said that he did go and he did say --

A. There were some expenses, and by the 18 way, not just his, anybody's expenses, that 19 Mr. Agha would question.

20 And the rule of thumb was very simple, 21 right, you go to your boss, and when it came to 22 the CEO, he actually talked with Alberto a

23 couple of times, you can re-validate all of 24 that tomorrow, and was told by his boss,

25 Mr. Ali, that Alberto had called and said that

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he no longer wants to get any calls from 2 anybody else about his stuff, except from Ali. And that's it. And you'll get that tomorrow 4 under oath.

5 Q. How long have you known Mr. Agha? 6 7 A. Oh, 40 years. We went to university

together.

8 Q. Okay. And have you kept in touch with 9 him throughout that whole period of time?

10 A. Absolutely.

11 Q. Do you consider him a close friend?

12 A. Absolutely.

13 Q. Okay. Have you spoken to him since 14 you left NorthStar?

15 Absolutely. And we spoke to

16 Mr. Streit together on the phone.

Q. So you and Mr. Agha were on the 17 18 telephone at the same time with Mr. Streit? 19

A. Hmm-hmm.

Q. And this is the conversation in which 21 he interviewed you about the information that

22 later appeared in your Affidavit?

A. Well, we each have separate 24 Affidavits, I don't know what's in his

25 Affidavit, but basically I have my own separate

Affidavit. But the first call, yes, we were 2 both there.

3 Q. So, when you provided information on 4 that call to Mr. Streit, Mr. Agha was able to hear what you said, right?

A. Absolutely.

67 Q. And when Mr. Agha provided 8 information, you were able to hear what he 9

> Yes, sir. Α.

Q. In paragraph 24 d., when you say: "I was then surprised when advised by NorthStar's Finance department that the

15 expenses submitted 16 indicated they remained for

17 more than one week." 18 A. That's right. That's the Australian

19 trip. 20 Q. You had no responsibility for expense 21 reports, correct?

A. No, sir.

23 Q. So why were you advised by the Finance 24 department about Mr. Alberto's expense report? 25

A. Why was I advised by Operations that

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they had only showed up for a day and a half? Because people were pretty frustrated, and one of my jobs was to calm them down.

Q. So how was it that you calmed them

down? A. Basically just listened, and I basically guided that this is not your concern, and, hey, he may have other business in the

location, etc., etc., etc. That's all. Q. Because it's possible that that in

11 fact was what happened?

A. Absolutely possible. No question 12

13 about it.

Q. So when, in paragraph 24 d., when you 15 cite that as an observation that's intended to 16 suggest impropriety on the part of Mr. Alberto, 17 it's possible there was no impropriety in this. 18 isn't it?

19 A. It's possible that there was no

20 impropriety, and it's possible that it was an 21 exaggerated trip based on the number of days he

22 was at the business location.

Q. And you have no idea which one?A. No, I cannot confirm either/or, but I

25 know that, at the booth, he wasn't there.

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  show, if you want, I'm happy to re-read the
2 whole thing again.
       Q. And take your time.
3
4 A. Absolutely. Two very minor 5 adjustments. One, Terry Key, typo, is not
6 Director of Operations, it's Vice-president, or 7 Senior Vice-president. That's on page 3,
8 middle of the page, item 15. And of course
9 what Mr. David highlighted is that the show was
10 in October, not November 2016.
       Q. Okay.
A. That's all.
11
12
       Q. Everything else, as far as you can
13
14 recall sitting here today, is absolutely
15 correct?
       A. Everything else, as far as I can
16
17 recall sitting here today, is absolutely
18 correct.
       Q. Okay. That's all I have.
19
20
       A. All right. Thank you.
21
       BY MR. DEITCH:
22
          Thank you.
23 AND FURTHER DEPONENT SAYETH NAUGHT.
24 * * * * * *
25
          I, DENISE TURCOT, bilingual Official Court
2 Reporter number 264848-2 duly sworn as such, do
3 hereby certify that the foregoing is a true and
4 accurate transcription of the evidence herein,
  the whole in accordance with the law.
  And I have signed,
8
                             Signature numérique de
9
                             Denise Turcot
10
                             DN: cn=Denise Turcot
11 Cloure Ode
                             Date: 2018.10.16 21:47:46
12
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13
14 DENISE TURCOT
15 Bilingual Official Court Reporter
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December 9, 2012

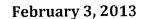
	PRESENT	PROPOSED
Title	CEO	CEO
Effective date		January 2013
Company		NSA USA LLC.
Level	Senior Executive	Senior Executive
Basic Salary / month	US\$62.5k	Same
Basic Salary & Deferred Compensation	US\$750.0k + US\$250.0k	Same
Performance Bonus	Discretionary	Same
BENEFITS		
Health insurance	Yes	Same
Transportation allowance	US\$40.0k	Same
Housing allowance/year	US\$125.0k	Same US\$550.0k
Travel	10% of basic salary	Same 550:0F
Tax Equalization 2012 only		024000
Tax Equalization 2013		US\$486.0k per annum payable
forward		monthly and reviewed annually
		depending on US income tax rates
Rationale / Justification		As the basis for compensating the Executive has changed strictly
		due to business requirements, the Company will grant him Tax equalization assistance

VP HR

I confirm having obtained approval for these payments

Reno Alberto







Memorandum:

To: H. Farag, VP HR

N. Ali, Dir. Finance

From: Chief Executive Officer

Subject: Personal Income Taxes 2012

This is to confirm that I have received the Company's contribution to my personal income tax bill for calendar year 2012 and have personally remitted the required payments.

Thank you,

Reno Alberto



February 3, 2013

	PRESENT	PROPOSED
Title	CEO	CEO
Effective date		January 2013
Company	NSA LLC	NSA USA LLC.
Basic Salary	US\$750.0k	US\$1,000.0k
Basic Salary / month	US\$62.5k	US\$83.3k
Differed Compensation	US\$250.0k	Nil
Performance Bonus	Discretionary	Same
BENEFITS		
Health insurance	Yes	Same
Transportation allowance	US\$40.0k	Same
Housing allowance/year	US\$125.0k	Same
Travel	10% of base, US\$75.0k	10% of base, US\$100.0k
Tax Equalization 2012		US\$550.0k
ONLY		(payable before January 15, 2013)
Tax Equalization 2013 (at 42%*) & beyond (TBD)		US\$873.0k per annum payable monthly & reviewed annually.
4270) & Beyond (1BD)		Amount is dependent on US
		income tax rates
		involle tax rates
·		
Rationale / Justification		As the basis for compensating
		the Executive has changed
		strictly due to business
		requirements, the Company will
		grant him Tax protection
		assistance for his annual
		compensation excluding bonuses

^{*}Tax rate provided by CEO after consultation with PWC

Prepared by:

I confirm that I obtained all required approvals for these payments

Reno Alberto



	PRESENT	PROPOSED
Title	CEO	CEO
Effective date		March 2013
Company		North Star USA
Level		
Basic Salary / month		
Basic Salary / year		
Performance Bonus		
BENEFITS		
Health insurance		
Transportation allowance		
Housing allowance/year		
Travel		
TOTAL CASH / year		
% change		
OTHER CONDITIONS		
FINAL Income tax payment for 2012		One time gross payment of US\$ 106,224 (net US\$ 62,330) based on a 42% tax rate
Rationale / Justification		Final income tax payment for 2012 as per PWC's email dated March 11, 2013 which is based on the "actual" filing & remittance and response for income tax year 2012.

	DAMALE-
prepared by	Reno Alberto
VP HR	CEO

I confirm that I received all required approvals for this payment

PRESENT	PROPOSED
CEO	CEO
	January 27, 2014
North Star Aviation	North Star Aviation
	Same
	Same
	U\$\$1,200,000.00
	US#1,200,000.00
	Same
	n/a
	n/a
	Same
	Payout for 2013 performance
	CEO

I confirm that I received ALL necessary authorized approvals for this bonus payout.

Prepared: H.Farag

Confirmed Reno Alberto, CEO



	PRESENT	PROPOSED
Title	CEO	Sarne
Effective date		April 1, 2014
Company	NSA USA	Sarne
Basic Salary / year	\$1,000,000	Sarne
Tax Assistance	\$874,000 (2014)	Sarne
	adjusted annually	
Performance Bonus	Discretionary	Sarne
BENEFITS		
Car allowance	\$39,996 / year	Sarne
Housing allowance	\$125,688 / year (AED 460.0k)	Nil
Travel allowance	\$100,000 / year (10% of base	Nil
	salary)	
Cost of	Nil	\$225,688 / year
living allowance		
TOTAL CASH / year	Gross \$2,139,684 / year	Gross \$2,139,684 / year
% change		No change
OTHER CONDITIONS		
Health insurance	Yes	Sarne
Severance	Yes	Sarne
Life insurance	Yes	Sarne
Probation	Not applicable	Sarne
Rationale / Justification		As CEO position had to be
		relocated to Washingtn DC for
		business development purposes,
		Housing & Travel allowances
		were eliminated and New Cost of
		Living allowance was applied

I confirm that I received all necessary approvals to implement this compensation plan

Prepared, date VP Corporate Reno Alberto, date

CEO



	PRESENT	PROPOSED
Title	CEO	same
Effective date		April 14, 2014
Company	NSA USA	same
BENEFITS		
Additional Tax payment for		GROSS: US\$155,049
2013		(Net: US\$90,006)
OTHER CONDITIONS		
Rationale / Justification		Final income tax payment for calendar year 2013 as per PWC calculations (email dated April 13 & 17, 2014)

I confirm that I received all necessary approvals for this payment.

	RAMout I
Prepared	Reno Alberto CEO



	PRESENT PROPOSED
Title	CEO
Effective date	August 10, 2014
Company	NSA
Virginia state tax payment on Performance Bonuses paid in 2014	U:\$\$149,500
Incme tax implication Federal+State+FICA	US\$136,351
TOTAL	US\$285,351
Rationale / Justification	Additional tax payment"on an exception basis" due to change in residence from Washington state to Virginia state on bonus payments made in 2014 until the end of July

I confirm having received all the necessary approvals for this special payment

CEO

Prepared



	PRESENT	PROPOSED
Title		CEO
Effective date		December 2015
Company		NSA
Discretionary Bonus		US\$1,500,000.00 (Gross)
Note		Less applicable taxes

I confirm having received all the necessary approvals for this special payment

Reno Alberto, CEO

Date:

LIBERTY INTERNATIONAL UNDERWRITERS



EMPLOYMENT PRACTICES LIABILITY POLICY

PRESIDENT
Christopher L. Peirce

VICE PRESIDENT and SECRETARY

Mark C. Touhey





LIBERTY SURPLUS INSURANCE CORPORATION

(A New Hampshire Stock Insurance Company, hereinafter the "Insurer")
175 Berkeley Street, Boston, MA 02116
Toll-free number: 1-800-677-9163

EMPLOYMENT PRACTICES LIABILITY POLICY DECLARATIONS

THIS POLICY PROVIDES CLAIMS MADE AND REPORTED COVERAGE. THE COVERAGE IS PROVIDED ON A DEFENSE WITHIN THE LIMITS BASIS. COSTS INCURRED BY THE INSURER IN DEFENDING CLAIMS WILL REDUCE THE LIMITS OF LIABILITY. VARIOUS PROVISIONS IN THIS POLICY RESTRICT COVERAGE. READ THE ENTIRE POLICY CAREFULLY TO DETERMINE RIGHTS, DUTIES AND WHAT IS AND IS NOT COVERED.

Policy No:

EPL5NYABFY1X001

Renewal Of:

N/A

Item I.

PARENT ORGANIZATION:

Northstar Aviation USA LLC

ADDRESS:

1750 Tyson Blvd. Suite 1500

McLean, VA 22103

Item II.

POLICY PERIOD:

INCEPTION DATE:

March 7, 2017

EXPIRATION DATE:

March 7, 2018

12:01 A.M., local time at the address of the Parent Organization as stated above.

Item III.

LIMIT OF LIABILITY:

\$2,000,000

Maximum aggregate Limit of Liability for all Claims made per Policy Period and the Extended Reporting Period, if applicable under all Section 1. Insuring Agreements, including Defense Costs

Item IV.

RETENTION:

Each Claim:

\$10,000(Retention is inclusive of Defense Costs)

Item V.

THIRD PARTY COVERAGE ELECTED

Third Party Claim Coverage Elected:

Sublimit of Liability:

\$2,000,000

Retention:

\$10,000

Item VI.

EXTENDED REPORTING PERIOD: Extended Reporting Period (If Purchased)

Α.

Additional Premium:

75%

B.

Duration:

One Year



Item VII.

COINSURANCE PERCENT:

0%

Item VIII.

PENDING OR PRIOR DATE:

Α

Section I. Insuring Agreement A.:

March 7, 2017

B :

Section I. Insuring Agreement B.:

March 7, 2017 (If elected)

Item IX.

CONTINUITY DATE:

March 7, 2017

Item X.

Notice and reporting:

Notice of Claims and Potential Claims:

All other notices to be sent to:

Liberty International Underwriters

Attn: Employment Practices Liability Dept.

Attn: Specialty Casualty Claims Liberty International Underwriters

55 Water Street, 23rd floor New York, NY 10041 Facsimile: 212-208-4290 55 Water Street, 23rd floor New York, NY 10041

Email: DandONotice@libertyiu.com

Item XI.

ENDORSEMENTS FORMING PART OF THIS POLICY AT ISSUANCE:

1-5

Item XII.

PREMIUM:

\$6,500

TRIA PREMIUM:

N/A

Item XIII.

SURCHARGES:

N/A

This Declarations page, together with the **Application**, the attached Employment Practices Liability Policy Form, and all endorsements thereto, shall constitute the contract between the **Insurer** and the **Parent Organization**. This Policy is valid only if signed below by a duly authorized representative of the **Insurer**.

PRESIDENT

Christopher L. Peirce

VICE PRESIDENT and SECRETARY
Mark C. Touhey



LIBERTY SURPLUS INSURANCE CORPORATION

(A New Hampshire Stock Insurance Company, hereinafter the "Insurer")
175 Berkeley Street, Boston, MA 02116
Toll-free number: 1-800-677-9163

EMPLOYMENT PRACTICES LIABILITY POLICY

(NOTICE: Words and phrases in **bold**, other than the headings, have a specific meaning and are defined in Section III below.)

THIS POLICY PROVIDES CLAIMS MADE AND REPORTED COVERAGE. THE COVERAGE IS PROVIDED ON A DEFENSE WITHIN LIMITS BASIS. COSTS INCURRED BY THE INSURER IN DEFENDING CLAIMS WILL REDUCE THE LIMITS OF LIABILITY. VARIOUS PROVISIONS IN THIS POLICY RESTRICT COVERAGE. READ THE ENTIRE POLICY CAREFULLY TO DETERMINE RIGHTS, DUTIES AND WHAT IS AND IS NOT COVERED.

This policy may be subject to surplus lines taxes, stamping fees, surcharges, and certain surplus lines reporting requirements mandated by state regulations. The Surplus Lines Broker is responsible for the disclosure of all related taxes, surcharges, and fees. The Surplus Lines Broker is also responsible for the applicable surplus lines reporting requirements including but not limited to the submission of diligent search forms

In reliance upon the truthfulness and accuracy of the statements made in the **Application**, which is attached and made a part of this Policy, and in consideration of, and subject to, the payment of premium when due, the **Parent Organization** agreeing to pay the Retention specified in Item IV. of the Declarations or Item V., if applicable and subject to the terms, conditions, and exclusions of this Policy, the **Insurer** and the **Insureds** agree as follows:

I. INSURING AGREEMENTS

- A. The Insurer will pay on behalf of the Insureds all Loss which they shall become legally obligated to pay as a result of a Claim first made against an Insured for a Wrongful Act taking place before or during the Policy Period, and reported to the Insurer during the Policy Period, or Extended Reporting Period (if applicable), pursuant to Section VI. of this Policy
- B. Third Party Liability (Elective)

If Third Party Liability coverage is elected and is indicated in Item V. of the Declarations, the Insurer will pay on behalf of the Insureds all Loss that the Insureds shall become legally obligated to pay as a result of a Third Party Claim first made against the Insured for a Third Party Wrongful Act taking place before or during the Policy Period, and reported to the Insurer during the Policy Period or Extended Reporting Period, (if applicable) pursuant to Section VI. of this Policy.

II. COVERAGE EXTENSIONS

A. Spousal/Domestic Partner Liability

Under this subsection, the term "spouse" shall include any person recognized by any applicable federal, state, local or foreign law as having the same rights as a lawful spouse.



If a Claim against an Insured Person includes a claim against the Insured Person's lawful spouse solely because of:

- 1. such spouse's status as spouse of the Insured Person; or
- such spouse's ownership interest in property that the claimant seeks as recovery for alleged Wrongful Acts or,
 if Third Party Liability coverage is purchased, Third Party Wrongful Acts of the Insured Person;

then all Loss that such spouse becomes legally obligated to pay on account of such Claim shall be treated as Loss that the Insured Person becomes legally obligated to pay on account of the Claim made against the Insured Person, only if and to the extent such Loss would be covered if incurred by the Insured Person. This coverage extension does not apply to any Claim alleging a Wrongful Act or omission by the Insured Person's spouse.

B. Estates and Legal Representatives

In the event of the death, incapacity, or bankruptcy of an Insured Person, any Claim made against the estate, legal representatives, heirs, or the assigns of such Insured Person for a Wrongful Act or, if Third Party Liability coverage is elected, Third Party Wrongful Acts by such Insured Person, shall be deemed to be a Claim against such Insured Person.

C. Extended Reporting Period

If the Insurer or the Parent Organization fails or refuses to renew this Policy or if the Parent Organization cancels this Policy, any Insured shall have the right to an extension of the coverage granted by this Policy for the duration of time set forth in Item VI.B. of the Declarations following the effective date of such cancellation or non-renewal. Such extension of coverage shall apply solely with respect to Wrongful Acts and, if Third Party Liability coverage is elected, Third Party Wrongful Acts taking place before the effective date of such cancellation or non-renewal and otherwise subject to coverage under this Policy. A written request for this extension, together with payment of the Extended Reporting Period Premium set forth in Item VI.A. of the Declarations, must be made within 30 days after the effective date of cancellation or non-renewal of the Policy. Such Extended Reporting Period Premium shall be deemed fully earned as of such date. This extension shall not apply if this Policy is terminated by the Insurer for failure to pay any premium when due.

The extension of coverage for the Extended Reporting Period shall not in any way increase the Limit of Liability set forth in Item III. of the Declarations.

D. Punitive Damages Coverage

Loss shall include **Punitive Damages** to the extent such damages are insurable under the laws of any state or jurisdiction which has a substantial relationship to the **Insured(s)**, the **Insurer**, this Policy or the **Claim**, provided that such jurisdiction is:

- 1. where the Punitive Damages were awarded or imposed;
- 2. where the Wrongful Act, or if Third Party Liability coverage is elected, Third Party Wrongful Act underlying the Claim took place;
- 3. where either the **Insurer** or any **Insured** is incorporated, has its principal place of business or resides; or
- 4. where this Policy was issued or became effective.



If the Insured determines in good faith that Punitive Damages in a Claim are insurable, the Insurer shall not challenge such determination unless required to do so as a matter of public policy.

III, DEFINITIONS

A. "Application" means the written application for this Policy and all attachments and materials submitted in connection with or incorporated in the written application. The Application shall be deemed attached and incorporated into this Policy.

B. "Claim" means:

- a written demand against an Insured for monetary or non-monetary relief (including any request to toll or waive any statute of limitations);
- 2. a civil proceeding against an **Insured** for monetary or non-monetary relief which is commenced by the service of a complaint, or similar pleading;
- an arbitration or other alternative dispute resolution proceeding commenced by the Insured's receipt of a written request or demand for such proceeding.
- 4. a formal administrative or regulatory proceeding, including without limitation any proceeding by or before the Office of Federal Contract Compliance Program, the Equal Employment Opportunity Commission, commenced by the Insured's receipt of a notice of charges, or any other similar federal, state or local governmental authority located anywhere in the world;

against any Insured for Wrongful Acts or, if Third Party Liability coverage is elected, Third Party Wrongful Acts, including any appeal from there.

Claim shall not mean any labor or grievance proceeding or arbitration that is subject to a collective bargaining agreement.

- C. "Defense Costs" means such reasonable and necessary, charges, fees, (including but not limited to attorneys' fees and experts' fees) and expenses incurred in defending or investigating a Claim, including the costs of mediation, arbitration, or other alternative dispute resolution, and the premium for an appeal, attachment or similar bonds. Defense Costs are included within, and are not in addition to, the applicable Limit of Liability set forth at Item III. of the Declarations. The salary or other compensation of any Insured, Employee or Executive Officer are not Defense Costs.
- D. "Employee" means any past, present, or future employee whose labor or service is directed and controlled by the Insured Organization in the ordinary course of business, including part-time, seasonal, volunteer, interns, prospective and temporary employees as well as individuals employed in a supervisory or managerial position. An individual who is leased to the Insured Organization shall be an Employee, but only while acting within the scope of their employment for the Insured Organization. Employee also means any independent contractor who is alleging status as an employee of the Insured Organization. Independent contractor organizations are not Employees. Employees of Independent contractors are also not Employees, except for temporary or leased personnel retained by an Insured, or persons claiming to be Employees, or persons determined to be joint Employees retained by an Insured.
- E. "Executive Officer" means the Chairperson, President, Chief Executive Officer, Chief Operating Officer, Chief Financial Officer, Director of Human Resources, Director of Risk Management, or in house General Counsel of the Insured Organization, or the Insured Organization's functional equivalent for any such title.





- F. "Insurer" means the insurer shown in the Declarations.
- G. "Insured(s)" means the Insured Organization and Insured Persons.
- H. "Insured Person(s)" means a natural persons who has been, now is, or shall become:
 - Duly elected or appointed directors or officers of the Insured Organization or with respect to a Subsidiary incorporated outside the United States, its functional equivalent;
 - 2. An Employee of the Insured Organization.
- "Insured Organization" means collectively, the Parent Organization and any Subsidiary, including any such entity
 operating as a debtor-in-possession.
- J. "Interrelated Wrongful Acts" means Wrongful Acts that are the same, related or continuous, or Wrongful Acts that arise out of, a common nexus of any fact, circumstance, situation, event, transaction, cause or series of causally connected facts, circumstances, situations, events, transactions, or causes.
- K. "Loss" means the total amount which the Insureds become legally obligated to pay on account of each Claim, for damages (including front pay and back pay), judgments, settlements, pre- and post-judgment interest and Defense Costs for which an Insured becomes legally obligated to pay on account of any Claim for a Wrongful Act, or if Third Party Liability coverage is elected, Third Party Wrongful Acts, subject to where coverage applies. Loss also includes liquidated damages awarded under the Age Discrimination in Employment Act (ADEA), Equal Pay Act (EPA), Family Medical Leave Act (FMLA), and Punitive Damages pursuant to subsection II.D.

Loss shall not include:

- 1. Civil or criminal fines or penalties imposed by law;
- 2. Taxes;
- 3. Any amount for which the **Insureds** are not financially liable or legally obligated to pay,
- 4. Employment-related benefits, stock options, perquisites, deferred compensation or any other type of compensation other than salary, wages or bonus compensation;
- 5. Any amount which is based upon, arising from, or in consequence of employment reinstatement of the claimant by the **Insureds** or the continued employment of the claimant;
- Any amount which constitutes front pay, future damages or other future economic relief or equivalent thereof,
 if the Insureds has the option pursuant to a judgment or other final adjudication but fails to reinstate the
 claimant as an Employee;
- 7. Amounts uninsurable under the law pursuant to which this Policy is construed; or
- Any amount which constitutes severance payments or which is payable pursuant to any severance, benefit
 agreement, practice, or employment related policy.
- L. "Parent Organization" means the company designated in Item I. of the Declarations.





- M. "Policy Period" means the period from the inception date set forth in Item II. of the Declarations to the expiration date set forth in Item II. of the Declarations, or its earlier termination pursuant to Section VII.H.
- N. "Punitive Damages" means punitive or exemplary damages or the multiple portions of multiplied damages.
- O. "Retaliation" means any retaliatory treatment by an Insured relating to or alleged to be in response to any of the following actual, threatened or attempted activities:
 - 1. The disclosure by an **Employee** to a superior or to any governmental agency of any act by an **Insured** which act is alleged to be a violation of any federal, state, local or foreign law, common or statutory, or any rule or regulation promulgated thereunder;
 - 2. The exercise by an Employee of any right that such Employee has under law; or
 - The filing by an Employee of any claim under the Federal False Claims Act or any similar federal, state, local or foreign "whistle-blower" law.
- P. "Subsidiary" means any entity in which more than fifty percent (50%) of the outstanding securities or voting rights representing the present right to vote for election of directors or equivalent positions are owned, in any combination, by one or more Insured Organizations.
- Q. "Third Party" means any natural person who is a customer, vendor, service provider or other business invitee of the Insured Organization. Third Party shall not include any Employee.
- R. "Third Party Claim" means any Claim by or on behalf of a Third Party that alleges a Third Party Wrongful Act
- S. "Third Party Wrongful Act" means:
 - Discrimination or harassment against a Third Party, based upon age, gender, race, color, national origin, religion, creed, marital status, sexual orientation or preference, gender identity or expression, genetic make up testing, pregnancy, HIV or other health status, disability, or other protected status under federal, state or local law.
- T. "Wrongful Act" means one or more of the following by an Insured in their capacity as such:
 - 1. Wrongful Termination of an Employee;
 - 2. Retaliation by an Insured(s) against an Employee;
 - Employment related misrepresentation against an Employee or an applicant for employment with an Insured Organization;
 - Employment related libel, slander, false arrest, humiliation, negligent infliction of emotional distress, defamation or invasion of privacy against an Employee;
 - 5. Wrongful failure to employ or promote, wrongful discipline, wrongful deprivation of career opportunity, wrongful demotion or adverse change in terms, conditions or status of employment; wrongful failure to grant tenure, negligent hiring or supervision, negligent training, negligent evaluation or retention, wrongful reference, wrongful failure to provide or enforce corporate policies and procedures related to employment;





- Employment related sexual or other workplace harassment, including quid pro quo, and hostile work environment;
- 7. Employment discrimination, including discrimination based upon age, gender, race, color, national origin, religion, creed, marital status, sexual orientation, or preference, gender identity or expression, genetic makeup, or refusal to submit to genetic testing, pregnancy, disability, HIV or other health status, Vietnam Era Veteran or other military status, or other protected status established under federal, state or local law;
- 8. Violation of the Family Medical Leave Act (FMLA);
- 9. Violation of an individual's civil rights relating to any of the above.
- U. "Wrongful Termination" means termination (either actual or constructive) of an employment relationship in a manner which is wrongful or against the law, including breach of an implied agreement.

IV. EXCLUSIONS

- A. The Insurer shall not be liable to make any payment for Loss in connection with any Claim against an Insured:
 - 1. for bodily injury, sickness, disease, death of any person, or for damage to, destruction of, or loss of use of any tangible property; however, this exclusion shall not apply to emotional distress, mental anguish, or humiliation;
 - based upon, arising from, or in any way related to any fact, circumstance, or situation which has been the subject of any written notice under any insurance policy of which this Policy is a renewal or replacement or under any other policy.
 - 3. based upon, arising from, or attributable to any demand, suit, or other proceeding pending against any **Insured** on or prior to the applicable Prior Litigation Date set forth in Item VIII. of the Declarations, or any fact, circumstance or situation underlying or alleged therein;
 - based upon, arising from, or attributable to any alleged violation of the responsibilities, obligations, or duties imposed by law;
 - a) any state, federal or local law governing workers' compensation, unemployment insurance, social security, disability benefits or similar law; the Employee Retirement Income Security Act of 1974 (except Section 510 thereof); the Occupational Safety and Health Act; the Federal False Claims Act; the Fair Labor Standards Act (except the Equal Pay Act) any other similar state or local law concerning wage and hour practices, including but not limited to any Claim for overtime, off-the-clock work, failure to provide rest or meal periods, failure to reimburse expenses, improper classification of employees as exempt or non-exempt, failure to timely pay wages, conversion, unjust enrichment or unfair business practices; provided, however, that this shall not apply to a Claim by an Employee for Retaliation based upon the actual or alleged exercise by an Employee of any rights by reason of the foregoing statues, rules or regulations.
 - b) the Consolidated Omnibus Budget Reconciliation Act of 1985; the Racketeer Influenced and Corrupt Organization Act; the National Labor Relations Acts, Labor Management Relations Act, or any similar state or local law that pertains to the rights of employees with respect to Union, unionizing, or collective activities in the workplace or any obligations of employers with respect to such employee activities: however, this exclusion will not apply to any Claim for Retaliation with respect to the foregoing.



- 5. based upon, arising from, or in any way related to any actual or alleged obligation of any **Insured** under any express written contract or agreement; this exclusion shall not apply if and to the extent such obligation would have existed in the absence of the written contract or agreement;
- for Loss attributable to or arising out of a criminal investigation or criminal proceeding brought against any Insured in any jurisdiction.

For purposes of determining the applicability of any exclusions, the **Wrongful Act** of any **Insured Person** shall not be imputed to any other **Insured Person**.

- B. The Insurer shall not be liable for that part of Loss, other than Defense Costs in connection with any Claim against an Insured:
 - 1. the cost associated with providing reasonable accommodations required by the Americans with Disabilities Act of 1990, or any amendment thereto, or any similar federal, state or local law;
 - the costs associated with costs of training, re-education, sensitivity or minority development programs or other corporate programs, policy or seminars;
 - based upon, arising from, or attributable to any actual or alleged violation of responsibilities, obligations or duties for the Worker Adjustment and Retraining Notification Act.

V. LIMITS OF LIABILITY, RETENTIONS AND COINSURANCE

A. Limit of Liability

- The maximum amount payable by the Insurer for all Loss under this Policy shall be the amount set forth in Item III. of the Declarations. Defense Costs paid by the Insurer are included in and shall reduce the Limit of Liability.
- All Claims arising from the same Wrongful Act or Interrelated Wrongful Acts shall be deemed one Claim
 and shall be deemed first made on the date the earliest of such Claims is first made, regardless of whether
 such date is before or during the Policy Period or Extended Reporting Period, if applicable.
- 3. Claims subject to Insuring Agreement I.B. are subject to the Third Party Liability coverage Sublimit of Liability and Retention specified in Item V. of the Declarations. The sublimit is the maximum aggregate amount that the Insurer will pay for all Loss from all Third Party Claims, and is subject to, part of, and not in addition to, the Limit of Liability in Item III. of the Declarations.

B. Retention

The Insurer shall be liable for only that part of Loss arising from a Claim which is excess of the Retention amount only set forth in Item IV. of the Declarations or Item V., if applicable. The Retention shall be uninsured and shall be paid only by an Insured, regardless of the number of claimants, Claims made, or Insureds against whom a Claim is made.

In the event the **Insured Organization** is unable to indemnify or advance costs on behalf of an **Insured Person** due to its financial insolvency, no Retention will apply to such **Claim**

C. Coinsurance Percent





The Insurer shall be liable for that portion of Loss for each Claim, excess of the Retention, specified as the applicable Coinsurance Percent in Item VII. of the Declarations. The Insurers liability for Loss for each Claim shall apply only to that portion of Loss in excess of the applicable Coinsurance Percent specified in Item VII. of the Declarations. The Insurer shall have no obligation for such Coinsurance Percent.

VI. DEFENSE COSTS, SETTLEMENT, REPORTING AND NOTICE

A. Defense Costs and Settlements

- The Insurer shall have the right and duty to defend any Claim against the Insureds to which this Policy
 applies, even if the allegations in the Claim are groundless, false or fraudulent. The Insurer's right and
 duty to defend includes, without limitation, the right and duty to appoint defense counsel. Amounts the
 Insurer pays for Defense Costs reduce the Limit of Liability.
- 2. The Insurer's right and duty to defend any Claim or to pay any Loss shall terminate upon the Insurer's payment of the Limit of Liability stated in Item III. of the Declarations. If the Insurer's right and duty to defend any Claim terminates by reason of payment of the Limit of Liability, the Insurer has the right to withdraw from any further defense of any Claim by tendering control of said defense to the Insureds against whom the Claim is made.
- 3. The Insureds shall not incur any Defense Costs, admit any liability, assume any obligation, agree to any settlement, or make any settlement offer with respect to any Claim without the Insurer's prior written consent, which shall not be unreasonably withheld. Notwithstanding the foregoing, the Insurer's consent shall not be required with respect to any Claim if the total Loss (inclusive of Defense Costs) arising from such Claim is less than sixty percent (60%) of the applicable Retention set forth in Item IV. of the Declarations or Item V., if applicable. The Insurer shall not be liable for any settlement, Defense Costs, assumed obligation or admission to which it has not consented.
- 4. If with respect to any settlement offer or demand made in writing for a Claim for which the Insurer requests that the Insureds consent and an Insured should withhold such consent then if the total Loss incurred on account of such Claim is more than what would have been incurred had the Insureds consented to such settlement offer or demand, then the Coinsurance Percent applicable to such excess Loss shall be increased by adding ten (10) to the percent number shown in Item VII. of the Declarations.
- 5. If the Insurer or the Insureds recommend a settlement of a Claim which is consented to by the Insurer and the Insureds, the Retention Amount shall be retroactively reduced by ten percent (10%) if such settlement was agreed to by the Insureds within thirty (30) days of the claimants initial monetary demand.
- 6. The **Insured** shall give to the **Insurer** all information, assistance, and cooperation, including providing all such documents and testimony, as the **Insurer** reasonably may require and, in the event of a **Claim**, and an **Insured** shall do nothing that may prejudice the **Insurer's** position or its potential or actual rights of recovery.

B. Reporting and Notice

- 1. A Claim shall be deemed to have first been made when received by an Insured.
- 2. As a condition precedent to any rights under this Policy, the Insureds shall give to the Insurer as soon as practicable written notice of any Claim or Third Party Claim, if applicable, first made against any Insured during the Policy Period or the Extended Reporting Period but in no event later than:
 - a) ninety (90) days after the expiration of the Policy Period; or





- b) the expiration of the Extended Reporting Period (if purchased).
- 3. If during the Policy Period an Insured should become aware of any fact, circumstance or Wrongful Act that reasonably may be expected to give rise to a Claim, and if such circumstance or Wrongful Act is reported to the Insurer during the Policy Period in writing with particulars as to the nature and date of such circumstance or Wrongful Act, the identity of any potential claimant, the identity of any Insured, including that of any natural person, involved in such circumstance or Wrongful Act, and the manner in which the Insured first became aware of such circumstance or Wrongful Act, then any Claim subsequently arising from such circumstance or Wrongful Act shall be deemed under this Policy to be a Claim made during the Policy Period.
- 4. Notice of any Claim, circumstance, Wrongful Act or Third Party Wrongful Act, if applicable, first made during the Policy Period shall be in writing and given by prepaid express courier, certified mail, email or facsimile to the address show in Item X. of the Declarations.
- 5. All other notices under any provision of this Policy shall be sent in writing by prepaid express courier, certified mail or facsimile and shall be effective upon receipt thereof by the addressee. Notice to the **Insureds** shall be given to the **Parent Organization** at the address shown in Item I. of the Declarations. Notice to the **Insurer** shall be given to the appropriate party at the address set forth in Item X. of the Declarations.

VII. GENERAL CONDITIONS

- A. Representations and Severability respect to Application
 - 1. The **Insureds** represent that the statements and representations contained in the **Application** are true and shall be deemed material to the acceptance of the risk or the hazard assumed by the **Insurer** under this Policy. This Policy is issued in reliance upon the truth of such statements and representations.
 - The Insureds agree that if the Application contains any material statements or representations that are untrue, this Policy shall be void as to:
 - a) any Insured Person who knew the facts that were not truthfully disclosed, provided that such knowledge shall not be imputed to any other Insured Person;
 - b) the Insured Organization, if any Executive Officer knew the facts that were not truthfully disclosed; whether or not such Insured Person or Executive Officer knew of such untruthful disclosure in the Application.

B. Other Insurance

Unless expressly written to be excess over other applicable insurance, this Policy is intended to provide primary insurance; provided that if any **Loss** arising from any **Claim** made against any **Insured** is also insured under another valid and collectible policy(ies), then this Policy shall share such **Loss** with such other policy(ies) pro rata based on the respective Limits of Liability set forth in the Declarations for this Policy and such other policy(ies).



- C. Changes in Exposure
 - 1. Acquisition of Parent Organization

If during the Policy Period:

- a) the Parent Organization merges into or consolidates with another entity such that the Parent Organization is not the surviving entity; or
- b) another entity, organization, or person or group of entities and/or persons acting in concert acquires stock or voting rights that result in ownership or voting control by the other entity(ies) or person(s) of more than fifty (50%) of the outstanding stock representing the present right to vote for the election of directors of the **Parent Organization**, then coverage shall continue until the later of:
 - i. termination of the Policy Period, or
 - ii. any subsequent date the to which the Insurer may agree by endorsement,

but only with respect for Claims arising out of Wrongful Acts or, if Third Party Liability coverage is elected, Third Party Wrongful Acts taking place prior to such merger, consolidation or acquisition. As a condition precedent to any coverage extension pursuant to this subsection, the Parent Organization shall give written notice of such merger, consolidation or acquisition to the Insurer as soon as practicable, together with such information as the Insurer may reasonably require. Any Claim made and reported during such coverage extensions shall be deemed to have been made during the Policy Period in which such merger, consolidation or acquisition occurred.

2. Acquisition or Creation of Another Organization

If during the Policy Period the Parent Organization:

- a) Acquires securities or voting rights in another entity or creates another entity that, as a result of such acquisition or creation, becomes a **Subsidiary**, or
- b) Acquires any entity by merger into or consolidation with the Insured Organization,

Then such entity and its Insured Persons shall be Insureds under this Policy but only with respect to Wrongful Acts, or it Third Party Liability coverage is elected, Third Party Wrongful Acts taking place after such acquisition or creation unless the Insurer agrees after presentation of all appropriate information, to provide coverage by endorsement for Wrongful Acts or Third Party Wrongful Acts by such Insureds taking place prior to such acquisition or creation.

If the total number of existing employees of the newly created or acquired Subsidiary is greater than twenty percent (20%) of the total number of Employees of the Insured Organizations, then the Parent Organization as a condition precedent to coverage with respect to such new Insureds, the Parent Organization shall give written notice of such acquisition or creation to the Insurer at the address indicated in Item X. of the Declarations as soon as practicable, but no later than ninety (90) days after the effective date of such acquisition or creation, together with such information the Insurer may require and shall pay any additional premium required by the Insurer.

D. Subrogation





If the Insurer pays any Loss under this Policy, the Insurer shall be subrogated to the extent of such payment to all rights of recovery thereof, including without limitation, against an Insured. The Insureds shall execute all papers required and shall do everything that may be necessary to secure and preserve such rights, including the execution of such documents necessary to enable the Insurer effectively to bring suit in the name of the Insureds.

E. Authorization Clause

The **Insureds** agree that the **Parent Organization** in Item I. of the Declarations shall act on their behalf with respect to coverage issues under this Policy, including without limitation the giving and receiving of notices hereunder, the payment or return of premiums, and the negotiation and acceptance of endorsements.

F. Amendment, Assignment and Headings

- 1. Any amendment to this Policy or assignment of an interest in this Policy, in whole or in part, shall be effective only if made by endorsement to this Policy signed by an authorized representative of the **Insurer**.
- 2. The headings to the provisions in this Policy, including those found in any endorsements attached hereto, are provided for convenience only and do not affect the construction hereof.

G. Territory and Valuation

All premiums, Limits of Liability, Retentions, **Loss** and other amounts under this Policy are expressed and payable in the currency of the United States of America. If judgment is rendered, settlement is denominated or another element of **Loss** under this Policy is stated in a currency other than the United States of America dollars, payment under this Policy shall be made in United States dollars at the rate of exchange published in *The Wall Street Journal* on the date the final judgment is reached, the amount of the settlement is agreed upon or the other element of **Loss** is due respectively.

To the extent legally allowed, coverage under this Policy shall extend to Claims made and Wrongful Acts and, if Third Party Liability coverage is elected, Third Party Wrongful Acts occurring anywhere in the world.

H. Termination

This Policy shall terminate at the earliest of the following:

- 1. upon expiration of the Policy Period as set forth in Item II. of the Declarations;
- twenty (20) days after receipt by the Parent Organization of a written notice of termination from the Insurer for failure to pay premium when due; or
- 3. at such other time when the Parent Organization cancels this Policy.

The **Insurer** shall refund the unearned premium computed at customary short rates if this Policy is terminated by the **Parent Organization**. Under any other circumstances the refund shall be computed pro rata.

I. No Action Against Insurer





No action shall be taken against the **Insurer** unless, as a condition precedent thereto, there shall have been full compliance with all of the terms of this Policy, or the amount of the **Insureds** obligation to pay shall have been finally determined either by judgment against the **Insureds** after actual trial, or by written agreement of the **Insureds**, the claimant and the Insurer.

No person or organization shall have the right under this Policy to join the **Insurer** as a party to any action against the **Insureds**, nor shall the Insurer be impleaded by the **Insureds** or their legal representatives.

PRESIDENT Christopher L. Peirce VICE PRESIDENT AND SECRETARY

Mark C. Touhey



LIBERTY SURPLUS INSURANCE CORPORATION

(A New Hampshire Stock Insurance Company, hereinafter the "Insurer")

ENDORSEMENT NO. 1

Effective Date:

March 7, 2017

Policy Number:

EPL5NYABFY1X001

Issued To:

Northstar Aviation USA LLC

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

U.S. ECONOMIC AND TRADE SANCTIONS ENDORSEMENT

Whenever coverage provided by this policy would be in violation of any U.S. economic or trade sanctions such as, but not limited to, those sanctions administered and enforced by the U.S. Treasury Department's Office of Foreign Assets Control ("OFAC"), such coverage shall be null and void.

Similarly, any coverage relating to or referred to in any certificates or other evidences of insurance or any claim that would be in violation of U.S. economic or trade sanctions as described above shall also be null and void.



OFAC 08/09



LIBERTY SURPLUS INSURANCE CORPORATION

(A New Hampshire Stock Insurance Company, hereinafter the "Insurer")

ENDORSEMENT NO. 2

Effective Date:

March 7, 2017

Policy Number:

EPL5NYABFY1X001

Issued To:

Northstar Aviation USA LLC

THIS ENDORSEMENT CHANGES THE POLICY, PLEASE READ IT CAREFULLY.

FLSA ENDORSEMENT

It is hereby understood and agreed that Section IV. Exclusions, A.4 of the Policy, is deleted and replaced with the following:

IV. EXCLUSIONS

- A. The Insurer shall not be liable to make any payment for Loss in connection with any Claim against an Insured:
 - 4. based upon, arising from, or in any way related or attributable to any alleged violation of the responsibilities, obligations, or duties imposed by:
 - a) any state, federal, or local law governing: workers' compensation, unemployment insurance, social security, disability benefits, or wage and hour practices; including but not limited to the Fair Labor Standards Act (except the Equal Pay Act) and state and local statutory laws and schemes concerning wage and hour practices, including, for example, overtime pay, off-the-clock work, failure to provide rest or meal periods, failure to reimburse expenses, improper classification of employees as exempt or non-exempt, failure to timely pay wages (including upon termination), failure to itemize wage statements and failure to provide seating;
 - b) the Employee Retirement Income Security Act of 1974 (except Section 510 thereof), the Occupational Safety and Health Act; the Federal False Claims Act, the Consolidated Omnibus Budget Reconciliation Act of 1985, the Racketeer Influenced and Corrupt Organization Act, and state and local statutory laws and schemes which are similar to these Federal Acts;
 - c) the National Labor Relations Acts, Labor Management Relations Act, and any state or local statutory laws and schemes that pertain to the rights of employees with respect to Union, unionizing, or collective activities in the workplace or any obligations of employers with respect to such employee activities;

and any other causes of action based upon alleged violations of these responsibilities, obligations, and duties, including but not limited to private attorneys general act statutes, conversion, unjust enrichment and unfair business practices; however, this exclusion shall not apply to Loss arising from an Employee's assertion of Retaliation based upon the actual or alleged exercise by an Employee of any rights by reason of the foregoing statutes, rules or regulations;

All other terms, conditions and exclusions of the Policy remain unchanged.



EPL-MAN-01-ED.0317



LIBERTY SURPLUS INSURANCE CORPORATION

(A New Hampshire Stock Insurance Company, hereinafter the "Insurer")

ENDORSEMENT NO. 3

Effective Date:

March 7, 2017

Policy Number:

EPL5NYABFY1X001

Issued To:

Northstar Aviation USA LLC

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

LP CREDIT ENDORSEMENT

It is understood and agreed that Section II is amended by addition of the following:

E. Loss Prevention Services Credit Against Retention

If during the Policy Period the Insured with the prior consent of the Insurer incurs fees or costs in the form of Loss Preventions Services from a provider approved by the Insurer and a Claim is subsequently made or deemed made during the Policy Period, the amounts paid by the Insured for such Loss Prevention Services shall be credited against the retention amount applicable to such Claim up to a maximum of 10 % of the retention amount. This credit shall only apply to the first Claim made after the Loss Prevention Services were provided.

For the purposes of this endorsement, Loss Prevention Services means:

- legal compliance audits of the Insured's human resources practices and policies, including development or review of employee handbooks, employment application, harassment policies, affirmative action plans and policies regarding hiring, retention, promotion, discipline and discharge of Employees;
- 2. training programs on employment issues;
- 3. advice and counseling on matters which have the potential to give rise to a Claim.

All other terms, conditions and exclusions of the Policy remain unchanged.



EPL-MAN-02-ED.0317



LIBERTY SURPLUS INSURANCE CORPORATION

(A New Hampshire Stock Insurance Company, hereinafter the "Insurer")

ENDORSEMENT NO. 4

Effective Date:

March 7, 2017

Policy Number:

EPL5NYABFY1X001

Issued To:

Northstar Aviation USA LLC

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BANKRUPTCY ENDORSEMENT

It is agreed that:

The Insured's bankruptcy shall not relieve the Insurer of any of its obligation under the Policy.

All other terms, conditions and exclusions of the Policy remain unchanged.



EPL-MAN-03-ED.0317



LIBERTY SURPLUS INSURANCE CORPORATION

(A New Hampshire Stock Insurance Company, hereinafter the "Insurer")

ENDORSEMENT NO. 5

Effective Date:

March 7, 2017

Policy Number:

EPL5NYABFY1X001

Issued To:

Northstar Aviation USA LLC

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

EXTENDED REPORTING PERIOD ENDORSEMENT

It is hereby agreed and understood that Item VI. of the Declarations is deleted in its entirety and replaced with the following:

Item VI.

EXTENDED REPORTING PERIOD COVEAGE

Extended Reporting Period (If Purchased)

One Year:

75%

Two Years:

100%

Three Years:

125%

All other terms, conditions and exclusions of the Policy remain unchanged.



EPL-MAN-04-ED.0317